



# Bargen Ddinesig

BAE ABERTAWE  
SWANSEA BAY  
City Deal

Appendix A

# Monthly Highlight Report

## February 2022



# Business Engagement



**Peter Austin**  
Business Engagement  
Manager

**SBCD Portfolio Office December- February 2021/22**



## Activities Completed

### Activities

- Delivered CEW/CECA construction costs workshop to PLs and CD/GD reps
- Received demo of REMO event software as a digital contingency for Showcase event
- Received demo of Beauhurst business investment software
- Contributed to UK Gov major regional assets survey

### Attendances:

- Attended WG Gateway training session
- Planning meetings for 4theRegion Swansea City Centre event
- Blockchain Challenge - Blockchain Connected

### Meetings

- David Kieft & WG re UNITED Cities initiative
- Steve Hickson – Liquitherm
- Mark Whitby – CITB
- Jayne Brewer – 2bEnterprising
- Arwel Morgan – Havren Ventures
- David Birch – Chambers Wales
- Nick Jones – Gensler
- Sarah Smith/Andy Morris- Dev Bank re Beauhurst
- Wales Coop – re-event panel

## Activities Planned/Ongoing

### Current

- Working with CECA and CEW to follow-up from construction costs workshop with PLs/SROs
- Planning for Portfolio Showcase event in 2022
- Planning for participation in Swansea City Conference 2022 with 4theRegion
- Developing proposal for Business News Wales marketing support
- Business Engagement support for programmes and projects
- Facilitating meetings for smart cities initiative

### Ongoing

- Coordinating ESB meetings with Hollie & Chris Foxall
- Monitoring Portfolio procurement pipeline
- Managing SBCD LinkedIn account
- Developing portfolio forward plan
- Attendance at CEIC steering group meetings
- Meetings with WG RMT
- Developing joint work programme SBCD & Wales Co-op



## Risks

Ongoing alignment of Regional Strategy development to development of E&I framework leading to lack of coordinated approach to engagement and investment across portfolio

Projects adopting silo approach to business engagement

Potential cost increases during construction phases of projects

## Issues

none



# Communications and Marketing



Heidi Harries  
Communications  
and Marketing Officer

SBCD Portfolio Office January - February 2021/22

## Activities Completed

### Activities:

- Marketing and Communications Plan V5
- Co-ordinated Ministerial visit by David T C Davies to Campuses (Swansea University)
- Create template and complete bios for key people attending the Minister visit
- PR and social media updates for the Minister Visit
- City Deal briefing packs for the Minister Visit
- Minister briefing packs for the Showcase Event
- Organising pens and lanyards for the Showcase Event

### Attendances:

- Attended WG Gateway training session
- Planning meetings for 4theRegion Event
- Visit to Parc Y Scarlets to assess venue for the Showcase Event
- Swansea Bay University Health Board Comms team introduction



## Activities Planned/Ongoing

### Current:

- Working with PM on a list of key milestones that should be included in PR
- Working with PMs to establish communication groups
- Planning for Portfolio Showcase Event in 2022
- Marketing collateral for the Showcase Event including banner stands and brochures
- Planning for participation in Swansea City Conference 2022 with 4theRegion
- Developing proposal for Business News Wales marketing support
- PR on All Programmes and Projects in Delivery

### Ongoing:

- Meetings with UK Gov and Welsh Gov representatives
- Identifying PR opportunities
- Updating and monitoring the SBCD website
- Updating and monitoring the SBCD social accounts
- Roll out Marketing and Communications plans to a project and programme level

## Risks

Increases in construction costs may have implications to overall project budgets/timelines/quality which may create variance from the figures that the press have already publicised.

## Issues

None



# Pembroke Dock Marine



**Steve Edwards**  
Commercial Director  
Port of Milford Haven

## Project Partner Lead: Pembroke Dock Marine Board



## Activities Completed

### PDI:

- Approval of the PCC Planning reserved matters and discharge conditions for Phase 1 received.
- Marine license variation for workboat pontoons approved/issued by NRW

### META:

- Deployment of SELKIE turbulence testing tool developed by Swansea University (right)
- Marine Energy Wales Quarterly Working Group Meeting

### MEECE

- Team recruitment. 2 new people employed (new innovation manager and procurement person replacement)
- Collaboration agreement with Universities progressing

### PDZ:

- Team recruitment (3FTE by mid-March)
- Project definition phase complete
- Stakeholder questionnaire
- Grid application process started
- Procurement underway



Turbulence testing tool launched at a META site

## Activities Planned

Partners attending SBCD portfolio showcase 3<sup>rd</sup> March.

Marine Energy Wales conference has been confirmed for 22<sup>nd</sup> and 23<sup>rd</sup> March 2022.

PDM Program Board Terms of Reference being revised following feedback from Partners.

## Risks

Further material costs increases presenting a risk to deliver IP1 to budget.

PDI Lot 1 Construction Programme end date (see below)

Floating Offshore Wind requirements presenting significant opportunity but further intervention in transmission infrastructure and multiple regional ports needed in order to connect the projects to the UK energy system & compete with European ports to capture benefit.

Mitigations – Ongoing dialogue with contract partners and funding bodies. Early collaboration discussions with Regional Ports ongoing

## Issues

Capital cost increase PDI project budget. Further phases are at different stages in the PDI development plan but MHPA continue to work to inform options to mitigate (IP1)

Ensuring appropriate level of project and program governance / reporting is established to maintain the projects value to the SBCD whilst ensuring the project remains delivery and impact focused.

PDI Lot 1 ECI design stage prolongation will result in delayed start to Lot 1 Slipway/workboat pontoons and extended completion dates

# Pentre Awel

## Project Partner Lead: Carmarthenshire County Council



Dr Sharon Burford  
Project Manager

### Activities Completed

- Continuation of pre-construction activities for Zone 1, including further design development and preparation of a Guaranteed Maximum Price
- Dialogue undertaken with tenants to confirm the designs of their areas. These have been incorporated into Heads of Terms.
- Heads of terms in draft with three tenants covering c.4000sqm in total.
- RIBA Stage 1 design development of Zone 3
- Project Team strengthened with internal and external appointments, including a joint post with Cardiff University
- Innovation and business development activities progressed with academic partners including National links
- Bouygues have submitted their Community Benefits Plan. Currently under review by internal group. First stakeholder meeting planned 4<sup>th</sup> March
- Welsh language action plan under development
- Policy developed to assess if Third sector groups can be included within the Council areas of Pentre Awel. For this to happen they have to meet certain criteria, outlined within the policy.
- Schools Engagement work underway to promote widening access.

### Activities Planned

- Submission of Reserve Matters Application, SAB application and discharging pre-commencement planning conditions for Zone 1
- Review of catering model for Zone 1 and whole site provision
- RIBA Stage 2 and 3 design development of Zone 3 (assisted living and expansion business centre), including submission of Reserve Matters Application for that phase.
- Gateway 2 review with Department for International Trade
- Further develop Hub and Spoke proposals.
- Discussions re curriculum development in allied health professions.
- Working with Bouygues to arrange Meet the Buyer events at a local venue – early April 2022 targeted



### Risks

- Zone 1 not delivered to programme and budget.  
**Mitigation** - Bouygues UK appointed; Construction Board established; stakeholders engaged to review designs; technical working groups underway; Gleeds and Arup providing design adjudication, cost consultancy, NEC3 PM and supervisor roles
- Failure to maximise whole system benefits.  
**Mitigation** – workstream groups (incl. education, health, research and leisure; Community Benefits Group formed to monitor and facilitate Bouygues Community Benefits Programme



# Yr Egin – February 2022



**Project Partner Lead: UWTSD**



## Activities Completed

Following the completion of the creative sector analysis for Phase 2 UWTSD has been developing an appropriate delivery strategy based around the sector analysis, the SBCD aims and objectives and the strategic aspirations of the University.



## Activities Planned

Egin Phase 1 now considered complete, University moving on with IAAP to develop Egin Phase 2. University senior internal team has mobilised and will now work on development of Egin Phase 2. University is engaging with expert consultancy support.

Development of Egin Phase 2 operational model has commenced with an assessment of industry need and will be built around a service delivery model.

University engaging with SBCD to describe new model of delivery through different elements. Change request process programmed to start beginning of March 2022.



## Risks

Effect of Covid-19 on the Welsh/UK/global economies and the creative sector, and the implications for future level and nature of demand for Yr Egin

Potential change to current business case due to outcomes of Egin Phase 2 operational model

## Issues

Implications of the recently announced Welsh Government strategy to achieve much increased levels of permanent remote working post Covid-19 and to develop a network of local, community-based working hubs



# Supporting Innovation & Low Carbon Growth



Lisa Willis  
Programme Lead

## Project Partner Lead: Neath Port Talbot Council



### Activities Completed

SILCG Programme Manager recruitment process commenced

SWITCH NPT/Swansea University Working Group meeting held to progress Design & Build specification and regular catch ups

Attended Technology Enabled Manufacturing And Service Campus proposal (TEMASC) stakeholder event to ensure alignment to Advanced Manufacturing Production Facility

Bay Technology Centre working group meeting held

Agreed Primary Funding Agreements between CCC and NPT

SILCG Programme financial profile review

SILCG Programme Board met in January

Met with WG Assurance Team to plan next Assurance reviews for SILCG Programme

On-going engagement with industry, academia and government

### Activities Planned

SILCG Programme Manager interviews and appointment

SWITCH SLA / MoU and Lease Agreement to be finalised and signed

Technical Advisory Group to be established

SILCG Programme Board to next meet in February

Advanced Manufacturing Production Facility – private sector engagement to develop specification

Property Development Fund.- to agree scheme guidance and advertise at Showcase Event

Prepare information for City Deal Showcase Event

On-going engagement with industry, academia and government



### Risks

TAN 15 – Updated TAN may have potential implications for the location of some assets and wider implications not yet known

### Issues

To ensure SILCG specialist facilities meet the needs and demands of the decarbonisation agenda – on-going consultation with government, industry and academia. Technical Advisory Group to review specification prior to tender exercise.



# Swansea City & Waterfront Digital District

Project Partner Lead: City & County of Swansea

## Activities Completed

### Arena

LED user guide being finalised.  
Arena internal finishers and M & E by ATG including equipment instalment.

### 71/72 Kingsway

Construction programme began Nov 2021.  
Piling commenced.

### Innovation Matrix

Change request submitted and approved by joint committee.



Arena - from the East

## Activities Planned

### Arena

Practical completion Q1 2022 working with ATG to align the events to take place ahead of the first act..  
Agree terms and conclude the agreement with commercial tenants.  
Hotel – Meetings planned to discuss delivery options.

### 71/72 Kingsway.

Comms plan to be finalised.  
Construction continues.  
Further detailed letting/operator discussions continue for 71/72 The Kingsway

### Innovation Matrix

Pre application discussions on planning ongoing  
Funding agreement agreed between CCoS and UWTSD  
Design development (RIBA 3) almost complete – operational model in progress  
Innovation Matrix industry event hosted and was very successful



Huw Mowbray  
Project Manager

## Risks

Effect of Covid-19 and Material shortage on construction, including programme slowdown and impact on costs

Effect of Covid-19 upon level and type of commercial demand for 71/72 Kingsway, Box Village and Innovation Precinct–  
Hotel: difficulties in funding are impacting delivery timescales.  
TAN15 may impact the Innovation Matrix.

## Issues

Impacts of Covid and effects on redevelopment including timescales, costs and occupier demand.





# Digital Infrastructure



Gareth Jones  
Programme Manager

Programme Partner Lead: Carmarthenshire County Council



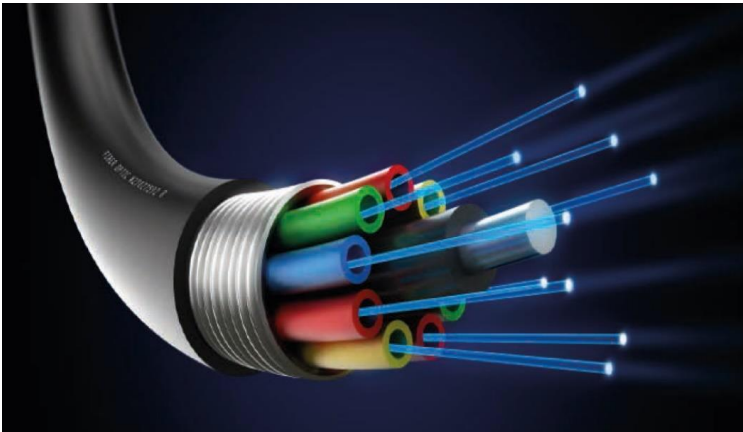
## Activities Completed

Awarded WG funding to deploy an Internet of Things (IoT) Innovation Network across the region hosted by LA's. Installation ongoing.

Lobbying, support and facilitation of significant public and private sector regional investment in Digital Infrastructure including announcements from Ogi & Openreach.

Invited to participate in UK National DCIA Early dopter Group to share and disseminate best practice on barrier busting and digital solutions for Infrastructure deployment

Appointment of contractor to develop Regional Digital Strategy for Swansea Bay City Region



## Activities Planned

Regional Digital funding agreements agreed by Digital Board.

Finalise site lists for regional hub-site procurements

Develop shared plan for marketing and promoting new IoT Innovation Network when all installations complete.

Continue to lobby for, support and facilitate ongoing public and private sector investment in Digital Infrastructure

Recruitment of two specific LA embedded recourses to support and enable local delivery

Update project milestones and financial re-profile to reflect current position



## Risks

Delay in recruitment of local human resources allocated to the programme . jJb descriptions drafted and circulated to Board members, Job evaluation completed by lead organisation. Collaboration agreement and primary funding agreement including schedules detailing human resource requirements drafted and shared with local lawyers for comment ahead of formal submission to Board

Visibility of commercial investment plans across the Region. . continued engagement with fibre and mobile infrastructure providers to establish plans for infrastructure investment in the region. Ongoing lobbying of both UKG and WG for further clarity on plans and timescales for roll out of digital infrastructure projects including GIS and Project Gigabit and for early sight of results of the OMR and clarity on USO

## Issues

Limits on internal resources to support the Programme and it's individual Projects due to Covid response and their own competing priorities are highlighted and compounded by the continued lack of endorsed Regional funding and collaboration agreements and associated delayed recruitment of additional local resources.

# Homes as Power Stations

Project Partner Lead: Neath Port Talbot Council



Oonagh Gavigan  
Project Manager

## Activities Completed

Finalised Primary Funding Agreement between Carmarthenshire and Neath Port Talbot CBC.

Finalised collaborative Financial Agreement to enable dissemination of funding between NPT (lead) and partner authorities.

Introduction meeting held with WG Innovative Programme Manager to discuss future partnership opportunities.

Introduction meetings held with LA and RSL colleagues across the region.

### Attended

BEIS Heat Pump Ready Funding Webinar

WG Assurance Planning Meeting



## Activities Planned

Gain approval of proposed membership for HAPS Skills Group and draft Terms of Reference via Project Board.

Gain approval of proposed membership for Technical Advisory Group and draft Terms of Reference via Project Board.

Complete draft Financial Incentives Fund application form, technical advice and scoring criteria for discussion and input at Project Board.

Raise profile of project and funding opportunities via the City Deal Event on 3<sup>rd</sup> March.

Complete draft Monitoring and Evaluation Specification for discussion and approval at Project Board.

Continue discussions to ensure a breadth of attendees and input into the pending Lessons Learned Group.

Continue to attend conferences and webinars to raise the profile of HAPS and seek opportunities for integration.



## Risks

Cost increases and supply issues in relation to technologies.

TAN 15 – Updated TAN may have potential implications for the location of some assets and wider implications not yet known

Ensure alignment to other energy efficiency in housing programmes. This is in progress with on-going engagement.

## Issues



# Skills and Talent

Sam Cutlan  
Programme Manager

Project Partner Lead: Carmarthenshire County Council



## Activities Completed

Skills Solution Group established and protocols set up for the funding of the skills pilot projects.

Skills Barometer presented to the Skills Solution Group.

Discussions ongoing with the 8 City deal projects on key skills requirements and any urgent upskilling requirements.

Working with Schools on ideas for pilot projects to develop Career Pathways.



## Activities Planned

Skills Barometer to be presented to RSLP Board 23 February.

Skills Solution Group to work on timelines to start receiving pilot project applications.

Launch Event being planned for 3 March.

Working with Schools across the region to highlight opportunities through the City Deal.



## Risks

Lack of staff resources to deliver the programme could have consequences of the timescale of delivery of key skills required by the other 8 City deal projects.

## Issues

Impact of Covid-19 on the training landscape and the changing needs of businesses as a result of the pandemic could result in the need to identify new ways of upskilling individuals. These issues will be identified within the pilot projects developed.



# SBCD Campuses

## Project Partner Lead: Swansea University



Tony Harris  
Project Manager

### Activities Completed

Ministerial visit from M.P David T.C Davies successfully completed 10/02/22

Project management plan (PMP) developed.

9 Workstreams identified and Workstream leads appointed.

Draft funding agreement received and under review by the University Financial Business Partner.

Structured SBCD Showcase event invitee list compiled and submitted,

Portfolio and Project Marketing and engagement plans completed.

### Activities Planned

Initiate project (IP) stage to be completed 14/03/2022 and approval sought to progress to delivery stage 1.

Rebranding exercise to be completed and final options submitted for Board approval.

PMP – Project management plan approval.

Department of International Trade (DIT) engagement to progress and supporting documentation and requirements captured.

Morrison management centre (MMC) design work to progress with client requirements captured.



### Risks

Student income benefit under threat of not achieving 2022 (5 year) target due to programme development and delays, workstream established to plan mitigating actions.

The potential for further increase in construction costs has raised a number of related risks such as material availability and affordability.

### Issues

Delays in receipt of the draft funding agreement may have an effect on the Morrison management centre refurbishment timeline, as a secondary agreement needs to be produced between SU and SBUHB before work begins.

